BLAWARTHILL PARISH

CHURCH

CONGREGATION NO. - 160841

SCOTTISH CHARITY NO. - SC006410



ANNUAL REPORT and

CONGREGATIONAL ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2020

The following accounts will be presented to the

Congregation of Blawarthill Parish Church

25th July 2021

|  |  |
| --- | --- |
| Charity Name: | Blawarthill Parish Church of Scotland, Glasgow |
| Charity Registration Number: | SC006410 |
| Congregation Reference No: | 160841 |
| Contact Address: | 48 St. Ives RoadMoodiesburnGlasgow G69 0PE |

**TRUSTEES**

***The Trustees of Blawarthill Parish Church are the members of the Kirk Session who served from the 1st Jan 2020 to the date of Trustee approval on 13th July 2021, are as follows -***

|  |  |  |
| --- | --- | --- |
|  |   |   |
| Joan Black |   | Hugh McGuire |
| Joan Bulloch |  | Duncan MacKenzie |
| Joseph Clark |  | Lorna McLean |
| Lesleyanne Deans |  | Thomas McPherson |
| Elizabeth Glen  |  | Ann Smith |
| Peter Glen  |  | Ellen Smith |
| Kyle McCormick ( Resigned 7/1/21 ) |  | Margaret Smith |
| Linda McCormick |  | John Thomson |
| Isabella McFarlane |  | Melvyn Wood |
| Lynne McGhie |  |  |
|  |  |  |
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|   |  |   |
|  |  |  |

**Principal Office Bearers -**

Minister Rev. G. Melvyn Wood,

Session Clerks Mr. John Thomson.

 Mrs. Ellen C. Smith.

Church Treasurer Mrs. Elizabeth M. M. Glen.

**Independent Examiner** Ms. Jennifer Shields,

 394 St. Vincent Street,

 Glasgow G3 8RN

**Bankers** Bank of Scotland,

 836, Crow Road,

 Anniesland, Glasgow. G13 1ET.

**STRUCTURE, GOVERNANCE and MANAGEMENT.**

***Governing Document***

The Church is administered in accordance with the terms of the Unitary Deed of Constitution.

***Recruitment and Appointment of Trustees***

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

***Organisational Structure***

Blawarthill Parish Church was founded in 1941 as a congregation of the Church of Scotland. The Kirk Session is chaired by the Minister and meets at least six times in a year. Certain responsibilities are delegated to a Finance Committee, a Property Committee, a Foodbank Committee and to ad hoc action groups as appropriate. Blawarthill Parish was formerly designated as a Priority Area and lies adjacent to some of the poorest communities in Scotland according to Government statistics. Our focus for Christian outreach and service remains with serving those suffering from poverty, and in particular, food poverty. Glasgow NW Foodbank is part of the Trussell Trust Foodbank network but is administratively an organisation of the congregation with its day to day affairs managed by the Kirk Session’s Foodbank Committee. Blawarthill Church is part of the Presbytery of Glasgow. It remains in a Parish grouping with Yoker Parish Church, for Presbytery Planning purposes.

***Objectives***

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ’s Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

***ACTIVITIES***

Activities were severely affected by the 2020 Coronavirus pandemic. Prior to the lockdown of March 2020, worship was held every Sunday at 11 a.m. This was followed by a congregational lunch and time of fellowship. A Sunday School, catering for children from age 3 and upwards, was held at the same time. During the time when meeting together was prohibited, webcasts of virtual worship were begun. The normal special services at Easter were not possible, but special Christmas services went ahead with restricted numbers. The Minister began a fortnightly service at the New Victoria Gardens Care Home on the site of the former Blawarthill Hospital, by invitation of the management. These services, much appreciated by the residents, had to be suspended due to the pandemic. Blawarthill is a member congregation of the ecumenical Knightswood Fellowship of Churches.

Church organisations include the Guild, the Choir and small groups which meet from time to time for study or congregational planning purposes. Boys Brigade and Brownie Guide Companies are linked to the church along with their corresponding junior groups. Activities were much curtailed during the pandemic.

The Foodbank continued to operate throughout 2020, being deemed an essential service. Its base was moved to the more spacious church halls in order to allow adequate physical distancing of volunteers and a number of other Covid-19 precautions were adopted. The larger space proved essential to house additional donations, following from the increased generosity of donors, mirrored by greater demand from clients. The two Project Manager who job-shared the post both left during 2020 and a new full time manager was appointed. She leads a team of volunteers enabling the Foodbank to provide emergency food parcels through a voucher system and in partnership with the referring agencies. The Foodbank continues to be supported financially and in kind by grant giving bodies and various corporate and personal donors. A substantial grant received from Amey PLC enabled the continuing employment of the managers. A Foodbank distribution centre in Maryhill is managed from Blawarthill.

The Welcome Centre vacated by the Foodbank provided a comfortable space for the Minister to meet bereaved families for funeral planning, and to accommodate the Sunday School and Boys’ Brigade when meeting was possible over summer and autumn 2020.

***ACHIEVEMENTS AND PERFORMANCE***

News about church activities is publicised through a weekly pew-sheet which details church activities while physical services are held. Social media has become more important than ever to publicise our work. Facebook, Twitter and the church website ([www.blawarthillchurch.org](http://WWW.BLAWARTHILLCHURCH.ORG)) are regularly updated and serve as a public record of our activities. The Kirk Session continued to work with the Presbytery of Glasgow in connection with the Church’s Local Church Review program.

The church garden with its winding walks has encouraged inclusivity and community engagement and a special guided walk was successfully trialled at Remembrance-tide.

Letting of the Church Halls by community groups, families etc. had to be suspended due to Coronavirus. This resulted in a drop in income from this source.

The Minister serves as Chaplain to the Knightswood Branch of the Royal British Legion. He is also a Director of the Coming Home Centres, Glasgow ( Community Veterans Support) (SCO45047) and acts as Padre to the organisation. His time continues to be shared with St Columba Gaelic Church which he has served as Interim Moderator for the last five years.

***Financial Review***

The report shows that we completed our Ministries and Mission quota for 2020.

The Open Plate showed a decrease of appx. £700, while FWO also decreased by appx.£1,150 during the year.

The Fabric Fund expenses exceeded our budget for 2020, mainly for rewiring and upgrading the Church electrics to the legal standard, most of which were met by unstinting fund-raising and donations from the congregation, two of whom gave very generous personal donations and a donation of £1,750 approved by the Foodbank Committee.

An increase in the restricted Foodbank Fund is due to the fantastic support garnered from the wider community during this ongoing crisis. Credit must be given to the efforts of our previous Project Manager Kyle McCormick and his wife Gillian for keeping Glasgow NW Foodbank in the public arena.

Lastly, due to the restrictions placed upon us, our hall let income dropped dramatically from £ 3,370 (2019) to £ 560 (2020).

***RESERVES POLICY***

It is the Trustees’ policy to hold reserves of approximately three months general expenditure.

As this may vary, see note 2.

Reserve Fund closing bank balance remains at £1,126.00

***Statement of Trustees Responsibilities***

The Trustees must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The Trustees are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2016. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and / or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Signed …………………………………..

 Mrs Ellen Smith (Session Clerk)

Date 13th July 2021

I report on the accounts of the charity for the year ended 31st December 2020 which are set out on pages 5 to 9.

**Respective responsibilities of trustees and examiner.**

The charity’s trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner’s statement.**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner’s Statement.**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
	* to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
	* to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed …………………………………..

Date: 14th July 2021

Name: Ms. Jennifer Shields

Address: 394 St Vincent St., Glasgow. G3 8RN

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Note* | Unrestricted Funds 2020 | Designated Funds 2020 | Restricted Funds 2020 | Total 2020 | Total 2019 |
| **Receipts** |  |  |  |  |   |  |
| Donations  | 3 |  20,497 |  19,949 |  83,752  |  124,198 |  56,463 |
| Legacies |   |  0  |  0 |  0 |  0 |  800 |
| Activities for Generating Funds |  |  0  |  0 |  0 | 0  | 0 |
| Bank & Deposit Interest |  |  0 |  0 |  0 |  0 | 0 |
| Investment Income |  |  0 |  0 |  0 |  0 | 0 |
| Use of Premises |  |  560 |  0 |  0 |  560 |  3,370 |
| Grants |  |  0 |  12,000 |  75,927 |  87,927 |  15,215 |
| Weddings and Funerals |  |  0 |  0 |  0 |  0 |  260 |
| Grants from General Trustees |  |  0 |  0 |  0 |  0 |  5,382 |
| Other Receipts |  |  250 |  0 | 0  | 250  | 776 |
| **Total Receipts** |  | 21,307  | 31,949 |  159,679 |  212,935  |  82,266 |
| *Org. Tfrs. to Fabric Fund* |  | 0 | 3,750 | 0 | 3,750 |  |
|   |  | 21,307 | 35,699 | 159,679 | 216,685 |  |
| **PAYMENTS** |  |  |  |  |  |  |
| Costs of generating funds  | 4 | 138 |  0 |  0  | 138 | 167 |
| Charitable activities  | 4  | 22,625  | 17,322 |  30,733 | 70,680  |  75,489 |
| Governance costs | 4 |  0 |  0 | 0  | 0  | 0 |
|   |  |  22,763  |  17,322 | 30,733  |  70,818  | 75,656 |
|  |  |  |  |  |  |  |
| Assets and Investments |  |  0 |  0 |  0 | 0 | 0 |
| **Total Payments** |  |  22,763 |  17,322  |  30,733  |  70,818 | 75,656 |
|  |  |  |  |  |  |  |
| Excess of Receipts/Payments for the year before Transfers |  |  -1,456 |  14,627 |  128,946 |  142,117 | 6,610 |
| Transfers |  |  0 |  3,750  | -3,750 | 0 | 0 |
| Excess of Receipts over Payments for the year after Transfers |   |  -1,456  |  18,377 |  125,196  |  142,117 |  6,610 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Note* | Unrestricted Funds 2020 | Designated Funds 2020 | Restricted Funds 2020 | Total 2020 |  Total 2019 |
|  | **£** | **£** | **£** | **£** | **£** |
| **Bank & Deposit Balances** |  |  |  |  |  |
| Bank & Deposit balancesbrought forward |  24,599 |  2,142 |  51,146 |  77,887 | 71,277 |
|  |  |  |  |   |   |
| **MOVEMENT IN YEAR** |  |  |  |   |   |
| Excess of Receipts over Payments for the year | -1,456 | 18,377 |  125,196 |  142,117 |  6,610 |
| Bank & Deposit balances carried forward  | 2 |  23,243 |  20,519 |  176,342  |  220,004 | 77,887 |
|  |  |  |  |  |  |

**LIABILITIES**  0 0 0 0 0

Ministries & Mission

|  |
| --- |
| The accounts were approved by The Trustees on 13th July 2021 |
| For and on behalf of the Trustees |

……………………………….Session Clerk

………………………………………Treasurer

**1. Basis of Accounting**

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Regulations anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2012.

**2. Movement in Funds**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Balance at 01-Jan-2020 | Incoming Resources | Outgoing Resources | Transfers | Balance at 31 December 2020 |
|  | **£** | **£** | **£** | **£** | **£** |
| **Unrestricted Funds** |  |  |  |  |  |
| General Fund | 24,599 | 21,307 | 22,763 |  0 |  23,243 |
| **Designated Funds** |  |  |  |  |  |
| Fabric Fund |  1,017 |  31,949 |  17,322 |  3,750 |  19,394 |
| Reserve Fund | 1,126 | 0 | 0 | 0 |  1,126 |
| **Restricted Funds** |  |  |  |  |  |
| Flower Fund | 73 | 655 | 627 | 0 |  101  |
| Life & Work | 357 | 120 | 153 | 0 | 324 |
| Fellowship | 182 |  0 | 0  |  0 | 182 |
| Food Bank | 44,743 |  157,886 |  29,106 | -1,750 |  171,773 |
| Choir Fund | 443 |  0 |  53  |  0 | 390 |
| Guild | 4,938 | 715 |  574 |  -2,000 | 3,079 |
| Sunday School | 186 | 50 |  150  |  0  | 86 |
| Gems | 223 |  253 |  70 |  0  | 406 |
| **Total Funds** | **77,887** |  **212,935** | **70,818** | **0** |  **220,004** |

**PURPOSE OF FUNDS**

|  |
| --- |
| **Unrestricted Funds** |
| General Fund | This fund is for the general day to day running of the Church |
| **Designated Funds** |  |
| Fabric Fund | The Trustees have set aside funds for the maintenance of church property |
| Reserve Fund | The Trustees have set this aside for any emergency payments or top up the general Fund |
| **Restricted Funds** |  |
| Flower Fund | A fund to display flowers in the sanctuary |
| Life & Work | A fund used for the purchase and payment of Life & Work |
| Fellowship | Fellowship Fund Money |
| Food Bank | Food Bank Money |
| Choir | This fund belongs to the Choir |
| Guild  | This fund belongs to the Guild |
| Sunday School | Money for Sunday School use |
| Gems | This fund belongs to the Gems |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Unrestricted Funds 2020 | Designated Funds 2020 | Restricted Funds 2020 | Total 2020 | Total 2019 |
|  | **£** | **£** | **£** | **£** | **£** |

 **3. Analysis of Donations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| WFO Scheme  |  4,676 |  0  | 0 |  4,676 |  4,929 |
| Gift Aid Donations |  7,448 |  15,068 |  17,290 |  39,806 |  17,729 |
| Tax recovered on Gift Aid  Donations |  7,315  |  1,044 |  1,190  |  9,549 |  14,842 |
| Ordinary Offerings (Open Plate) |  1,058 |  0  | 0 | 1,058 | 1,795 |
| Other Offerings, Donations etc. |  810  |  15,837 |  141,199 |  157,846 |  44,521 |
|  |  **21,307** |  **31,949** |  **159,679** |  **212,935** | **83,816** |

 **4. Analysis of Payments**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Costs of Generating Funds** |  |  |  |  |  |
| Investment Manager’s Fees | 0 | 0 | 0 | 0 |  0 |
| Offering Envelopes | 138 | 0 | 0 | 138 | 167 |
|  | **138** | **0** | **0** | **138** | **167** |
| **Charitable Activities** |  |  |  |  |  |
| Ministries and Mission |  7,502 | 0 | 0 |  7,502 | 9,752 |
| Presbytery Dues | 225 | 0 | 0 | 225 | 367 |
| Minister’s Travel | 1,653 | 0 | 0 | 1,653 | 1,370 |
| Council Tax | 2,889 | 0 | 0 | 2,889 | 2,788 |
| Manse Phone |   600 |  0 |  0  |  600 | 600 |
| Organ/Pulpit Supply |  0 | 0 | 0 | 0 | 328 |
| Heating & Lighting & Water | 5,560 | 0 | 0 | 5,560 | 8,248 |
| Insurance | 1,952 | 0 | 0 | 1,952 | 2,092 |
| Church Telephone |  1,176 | 0 | 0 |  1,176 |  1,249  |
| Fabric repairs & maintenance – Church  |  0 |  17,007 |  4,555  |  21,562  |  5,934 |
| Fabric repairs & maintenance - Manse |  0 |  315 | 0 |  315  | 1,580 |
| Other expenses |  1,069 |  0 |  26,178  |  27,247 |  42,731 |
|  |  **22,763** |  **17,322** |  **30,733** |  **70,680** |  **77,039** |
| **Governance Costs** |  |  |  |  |  |
| Independent Examiner’s Fee | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |
| **TOTAL** | **22,763** |  **17,322** |  **30,733** |  **70,818** | **77,206** |

1. **Trustee Remuneration and Related Party Transactions**

Paid from the General Fund of the Church during 2020 for one Trustee, the Reverend Melvyn Wood, was the sum of £5,141.97 for Manse Council Tax (2,888.52); Travel Exp. (1,653.45); Tel/B/band (600.00).

Paid from Foodbank Fund during 2020 - Kyle McCormick Salary £11,990.32

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

1. **Minister’s Stipend**

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £28,137 and the maximum stipend (in the fifth and subsequent years of service) £34,577.

**7. COLLECTIONS FOR THIRD PARTIES**

In addition to the General Income the following income from Special Collections was distributed during the year.

|  |  |  |
| --- | --- | --- |
|  | **2020** | **2019** |
|  |  |   |
|  |  |   |
| Christian Aid | 0 | 295  |
|  |  |   |
| **TOTAL** | **0** |  **295** |

|  |  |
| --- | --- |
| Bank of Scotland Balance as at 31st December 2019 | 72,025.16 |
| Flower Fund cash in hand | 73.12 |
| Choir Bank Balance as at 31st December 2019 | 443.11  |
| Choir Cash in hand |  0 |
| Guild Bank Balance as at 31st December 2019 |  4,938.04  |
| Guild Cash in hand | 0.00 |
| Sunday School Bank Balance as at 31st December 2019 | 182.22 |
| Sunday School Cash in hand | 3.92 |
| Gems Bank Balance as at 31st December 2019 |  215.55 |
| Gems Cash in hand | 6.73  |
|  | **77,887.85**  |
| Add outstanding Lodgement | 0.00 |
| Less cheques to be presented  | 0.00 |
| **Total Closing Balance as at 31st December 2019** | **77,887.85** |
|  |  |
|  |  |
| Bank of Scotland Balance as at 31st December 2020 | 216,029.80 |
| Flower Fund cash in hand |  101.09 |
| Choir Bank Balance as at 31st December 2020 |  390.11  |
| Choir Cash in hand |  0 |
| Guild Bank Balance as at 31st December 2020 |  3,079.04  |
| Sunday School Bank A/C closed 18th March 2020 | 0.00 |
| Sunday School Cash in hand | 0.00 |
| Gems Bank Balance as at 31st December 2020 |  217.55 |
| Gems Cash in hand |  188.49  |
|   | **220,004.08**  |
| Add Outstanding Lodgement |  0.00 |
| Less cheques to be presented  |  0.00 |
| **Total Closing Balance as at 31st December 2020** | **220,004.08** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **BUDGET 2020** | **ACTUAL 2020** | **BUDGET 2021** |
|  |  |  |  |
| **INCOME** |  |  |  |
| **OFFERINGS** – Weekly  | 23,500 |  13,182 |  23,500 |
| Tax recovered on Gift Aid Donations | 2,000 |  7,315 |  2,000 |
| Other Offerings and Donations | 3,000 |  0 |  3,000 |
|  | **28,500** | **20,497** |  **28,500** |
| **Other Ordinary General Income** |  |  |  |
| Contributions from Congregational Organisations | 1,500 |  |  1,500 |
| Income from Investments | 0 |  0 |  0 |
| Interest from Bank Accounts | 0 | 0 |  0 |
| Weddings & Funerals (net income) | 100 |  0 |  100 |
| Contributions for Use of Premises | 2,000 |  560 |  2,000 |
| Other Income/legacies | 1,000 |  250  |  1,000 |
|  | **4,600** | **810** |  **4,600** |
| **TOTAL ORDINARY GENERAL INCOME** | **33,100** | **21,307** |  **33,100** |
|  |  |  |  |
| **EXPENDITURE** |  |  |  |
| **MINISTRY, MISSION AND WIDER WORK** |  |  |  |
| Ministries and Mission Allocation | 7,500 | 7,502 |  9,371 |
| Presbytery Dues | 225 | 225 |  238 |
|  | **7,725** |  **7,727** |  **9,609** |
| **LOCAL MINISTRY** |  |  |  |
| Minister’s Travel Expenses | 2,000 |  1,653 |  2,000 |
| Manse Council Tax | 3,000 |  2,889 |  3,000 |
| Manse Phone | 600 |  600 |  600 |
| Organ/Pulpit Supply | 300 |  0 |  300 |
|  | **5,900** |  **5,142** |  **5,900** |
| **LOCAL CONGREGATIONAL PURPOSES** |  |  |  |
| Heating & Lighting & Water | 7,000 |  5,559 |  7,000 |
| Insurance | 2,200 |  1,952 |  2,200 |
| Church Telephone |  1,300 |  1,175 |  1,300 |
| Organ Supply | 200 | 0 |  200 |
|  |  |  |   |
| Miscellaneous |  2,000 | 925  |  2,000 |
| Fabric | 5,000 |  17,322  |  5,000 |
| Printing / Stationery |  400 |  284 |  400 |
|  | **18,100** |  **40,086** |  **18,100** |